



HMGS EAST

Eastern Chapter Historical Miniatures Gaming Society

Tax ID # 52-1463458

Minutes of Teleconference Meeting of Board of Directors August 23, 2006

Call to Order

President Pete Panzeri convened the teleconference meeting at 7:00 pm on August 23, 2006.

Determination of Quorum

A quorum was established, with the following Directors and officers dialed-in:

President Pete Panzeri
Executive Vice President Dan McDonagh
Vice President for Outreach James Mattes
Vice President for Education Don Manser
Secretary and Vice President for Member Services Bill Rutherford
Director Fred Haub

Also present was Historicon 2006 Director Bob Giglio.

Approval of Minutes

James Mattes made and Dan McDonagh seconded a motion to table the approval of minutes until next off-site Board mtg.

James Curtis dialed in at 7:12pm.

The motion passed by unanimous consent of those Directors in attendance.

Old Business

Pete Panzeri tasked the Board to solicit biographies and statements from candidates to replace the sitting Directors of the Cold Wars and Fall In conventions, in time for these individuals to work with those Directors at Fall In 2006 and Cold Wars 2007.

James Curtis left the teleconference at 7:17pm.

The Board tasked James Mattes to send a draft announcement calling for potential Convention Directors to Dan to publish on the HMGS East Forum.

Due-Out List Action Item Review

The Board reviewed all of the tasks on the list.

- Pete Panzeri will determine the availability of the BWI Airport Hampton Inn facility for the proposed 9/23/2006 off-site Board meeting.
- Bill Rutherford will find out NLT 9/1/2006 whether the Ethics Statement is due annually from every Director.

James Curtis rejoined the telecon at 7:55pm.

- Don Manser will forward the Pictor's Studio grant request to the Board.

Don Manser left the teleconference at 8:05pm.

- Bill Rutherford will incorporate the requirement for a Director's presence when a member of the public views HMGS East books and records into the procedure governing records examination.
- Dan McDonagh will provide an updated newsletter publication plan to the Board.



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The teleconference was interrupted at 8:21pm, with all of the attendees except for Dan McDonagh successfully dialing back in by 8:25pm.

- James Curtis will authorize payment of the \$350 surcharge for additional election vote recounts required by the CPA doing the vote count for the 2006 Board election.

James Mattes requested that all agreements with firms who do the election counts be in writing in order to ensure that there are no surprises regarding which services were part of the agreement and which were extra.

Dan McDonagh rejoined the teleconference at 8:32pm.

- James Curtis will send the RFP for a new bookkeeper to the Board for review prior to issuance. He will try to send out the RFP to bidders NLT 9/15/2006.
- Pete Panzeri will send out a job description template for completion by all Directors and Officers.
- Pete Panzeri will ask KSG whether they will complete their current contract or alternatively, will ask KSG to stay on until late winter to provide a transition period to the new accountant and in order to provide tax data.
- James Mattes will provide a draft definition of an HMGS-Affiliated Club to the Board.
- Bill will provide Bob Giglio a copy of the registration system's guest list from Historicon 2006.

James Mattes made and Bill Rutherford seconded a motion to adjourn. Passed by the unanimous consent of the Directors present.

The teleconference adjourned at at 9:22pm.

APPROVED _____ DATE _____
Pete Panzeri, President

APPROVED _____ DATE _____
Bill Rutherford, Secretary



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Attachment 1: Directors' Due Out List