



HMGS EAST

Eastern Chapter Historical Miniatures Gaming Society

Tax ID # 52-1463458

2/17/2008

Minutes of Teleconference Meeting of Board of Directors February 17, 2008

Call to Order

Executive Vice President John Drye convened the teleconference meeting at 7:21pm Eastern Time on February 17, 2008.

Determination of Quorum

A quorum was established, with the following Directors and officers dialed-in:

President Pete Panzeri (dialed in: 7:24 pm to preside over the meeting)

Executive Vice President and Vice President for Convention Operations John Drye

Treasurer Dudley Garidel

Vice President for Outreach Mike Pierce

Secretary and Vice President for Member Services Bill Rutherford

Cold Wars 2008 Director Frank Preziosa

Computer Purchase

Bill Rutherford made Pete Panzeri seconded a motion that the HMGS East Board ratify Bill Rutherford's 15 January 2008 Procurement of Computer Equipment for HMGS East use: Five Dell laptops, one Dell printer, and one Dell printer cable, said expenditure totaling \$3,380.99.

After discussion Pete Panzeri called the vote which was passed by unanimous consent of the Directors present.

Convention Operations

Pete Panzeri and John Drye reported to the Board on the current status and effects of overall space shortages for gaming and tournament events for Historicon 2008, and event scheduling measures taken by the Historicon Management Team.

The Board authorized the Historicon 2008 Management Team to compose and communicate these measures to prospective attendees.

Pete Panzeri accepted Board tasking to confirm Historicon space allocation measures with Bob Giglio and to report to the Board NLT 23 Feb 08.

Pete Panzeri and John Drye provided an update on convention site developments. Discussion was tabled by unanimous consent of the Directors present until the Board's next meeting.

John Drye left the telecon at 7:53 pm.

Treasurer's Report

Dudley Garidel reported on new audit standards for non-profit organizations and recommendations by HMGS's audit provider, Larrabee & Associates.

Dudley Garidel accepted Board tasking to confirm and compose a description of services and costs for the internal controls review recommended by Larrabee & Associates and to report to the Board no later than the next Board meeting.

Cold Wars 2008 Report

Frank Preziosa reported to the Board on planning and status of the Cold Wars 2008 convention.

Frank Preziosa left the telecon at 8:28 pm.

Newsletter Status

President Pete Panzeri provided an interim report of current newsletter issues and status. The Board tabled further action until the next Board meeting by unanimous consent of the Directors present.



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Outreach

2008 New Jersey Mini-Con -

Mike Pierce reported that he reviewed HMGS support options for New Jersey Minicon that will take place during June 5 – 6, 2008 with Dave Waxtel and will update the Board further NLT next Board meeting.

Bill Rutherford accepted Board tasking to research past policies & precedents for the release of member information, with a draft report and recommendations due to the Board no later than the next Board meeting.

Meeting Notice

The Board concurred with the content of the draft meeting notice. Bill Rutherford accepted Board tasking to send the notice to the mailing house no later than 17 Feb 2008.

HMGS Computer Equipment Storage

Bill reported to the Board the need for future storage of HMGS computer equipment.

Dudley Garidel and Bill Rutherford accepted Board tasking to develop a procedure for tracking equipment inventory with a draft plan due to the Board no later than the next Board meeting.

Bill Rutherford accepted Board tasking to develop a transition plan for his duties, a draft of which is due to the Board no later than its next meeting.

Office Software for HMGS

The Board concurred with Bill Rutherford's proposal to order 30 copies of MicroSoft Office 2007 Professional and Norton 360 from TechSoupStock.org for use by HMGS Directors & Officers.

HMGS Trademark Status

Pete Panzeri made and Bill Rutherford seconded a motion that HMGS trademark its three convention names: Cold Wars, Historicon, and Fall In.

The motion passed by unanimous consent of the Directors present.

Dudley Garidel accepted Board tasking to contact trademark attorneys Kenyon and Kenyon to obtain Trademarks for HMGS East Convention names.

IRS Audit

Dudley Garidel accepted Board tasking to draft a report on the HMGS East's IRS Audit for the HMGS East membership and to release his findings after receipt of the official IRS Report of Audit.

News Release on GenCon Chapter 11 Bankruptcy

Dudley Garidel accepted Board tasking to review and investigate the GenCon bankruptcy proceedings and their impact/relevance to HMGS, and to report his findings to the Board no later than its next meeting.

Scheduling of Next Board Meeting

The Next Board meeting will take place at 6:00 pm on 6 March 2008 at the Lancaster Host Resort.

Motion to Adjourn

Bill Rutherford made and Pete Panzeri seconded a motion to adjourn.

The motion passed unanimously by those Directors present.



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The teleconference adjourned at 9:27 pm.

APPROVED _____ DATE _____
Pete Panzeri, President

APPROVED _____ DATE _____
Bill Rutherford, Secretary