



HMGS EAST

# Eastern Chapter Historical Miniatures Gaming Society

Tax ID # 52-1463458

## Minutes of Meeting of Board of Directors November 13, 2005

### Call to Order

President Fred Hubig convened the meeting at 6:42 am on December 4, 2005 in the Board Room of the Eisenhower Convention Center in Gettysburg, PA.

### Determination of Quorum

A quorum was established, with the following Directors and officers present:

President Fred Hubig  
Vice President for Convention Operations and Exhibitor Liaison Fred Haub  
Treasurer James Curtis  
Vice President for Communications and Outreach Jim Birdseye  
Secretary and Vice President for Member Services Bill Rutherford

Amy Chetelat, from KSG was present as well.

### Approval of Minutes:

**Jim Birdseye made and James Curtis seconded a motion to approve the minutes of the August 27, 2005 Board meeting.**

The motion passed unanimously by those Directors present.

The Board decided by general consensus to table approving the minutes of the November 10, 2005 Board meeting until the next Board meeting on December 4, 2005.

### Budget Review:

James Curtis distributed a draft of the FY2006 budget to the Directors present, asking them to review it, provide input to it, and to be prepared to pass it no later than the next Board meeting on December 4, 2005.

Fred Haub left the meeting momentarily at 7:01 am to call Fall In 2005 Director Mike Pierce so Mike could give his convention report.

Executive Vice President Pete Panzeri arrived at the meeting at 7:05 am.

Fall In 2005 Director Mike Pierce arrived at the meeting at 7:10 am.

### Fall In Report:

Mike reported to the Board that:

- Fall In 2005 revenues were running right about on budget.
- The Program Book was very successful and Mike recommended increasing the production run for the Fall In 2006 Program Book.
- Convention T-Shirts sold very well, most sizes running out of stock early in the convention.

There was a discussion of convention tables, their prices, sizes, quantities, etc.

Vice President for Communications and Marketing James Mattes arrived at the meeting at 7:15 am.

The Convention Vision/Move Committee (established at the August 27, 2005 Board meeting) will look at table rental costs and table layouts.



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There was a general discussion of controls on convention staff rooms.

Hotel food services were also discussed; the general consensus was that hours of operations and availability need expansion.

Mike departed the meeting at 7:50 am.

### **Convention Operations:**

Convention admission policies were discussed, including:

- 1-day passes
- GM admissions
- Guest/Family admissions
- Member pre-registration discounts

North American Society of Ancient and Medieval Wargamers President Eric Turner arrived at 8:02 am.

A general discussion took place about the Historicon 2006 Director's proposal to move the ancients tournaments from the Lancaster Host's Lampeter Room to the Show Room. Fred Haub advised Eric that:

- Bob Giglio, the Historicon 2006 Convention Director, has not yet presented his decision on the proposed move to the Board yet.
- The proposed move from the Lampeter Room to the Show Room was predicated upon the presence of adequate lighting in the Show Room.

Pete and Fred Hubig reassured Eric that no tournaments would be involuntarily moved the Show Room.

The Board assured Eric that the HMGS Board supports the tournament program.

Eric departed the meeting at 8:35 am.

**James Curtis made and Jim Birdseye seconded a motion that "All original contracts will be maintained at KSG in storage and copies delivered to both the VP for Convention Operations and the Convention Directors. Working/future contracts must be delivered and reviewed by the VP for Convention Operations and the Convention Director as soon as possible to allow for future year budgeting and planning. Finally, the President reviews and signs all contracts for the Board of Directors."**

The motion passed with a vote of 6-0-1, all Directors voting for it except for James Mattes, who abstained.

Pete advised the Board that Convention Enterprise Associates had withdrawn their proposal regarding operating Fall In.

**Pete made and James Mattes seconded a motion that they issue a statement to the membership that both parties to the proposal had withdrawn their offers.**

The motion passed unanimously by those Directors present.

Amy discussed staff room management with the Board.

Pete showed the Board a staff scheduling worksheet from Origins, as an example.

### **Austerlitz Grant Proposal:**



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**Pete made and James Curtis seconded a motion to grant up to \$900 to sponsor Historian Speakers at the Austerlitz 2005 event being held over the weekend of 3 and 4 December 2005.**

The motion passed 4-0-3, with Fred, Fred, Bill, and James Curtis voting in favor and Pete and Jim Birdseye abstaining due to recusal, and James Mattes abstaining (Pete runs the event and Jim is involved with it).

### **Education and Outreach:**

Fred Hubig announced to the Board that Director Emeritus Rick Egtvedt made a \$1,000 donation to the HMGS Education Fund in FY2006. Fred Hubig will send a letter of thanks to Rick.

Amy advised that now that the Board is allocating \$5 of each membership payment to the Education and Outreach fund, there should be a line item in the budget to allocate funds and donations. She will report to the Board no later than the December 4, 2005 Board meeting.

Cold Wars 2006 Director Walt O'Hara arrived at the meeting at 8:45 am.

### **Cold Wars 2006 Report:**

Walt presented the Cold Wars 2006 Senior Staff to the Board:

- Assistant Director – Ruth Torres
- Registrar – Frank Preziosa, with Fred Haub as back-up.
- Events Manager – Geoff Graff
- Promotions Manager – Jim McWee
- Webmaster – Bill Gray
- Flea Market – Jim Leflar
- Vendor Coordinator – Neal Schlaffer
- Program Book – Mitch Osborne
- Speakers – Jim Birdseye

Historicon 2006 Director Bob Giglio and his deputy, Neil Brennan arrived at 8:59 am.

Walt advised that:

- The Club Con program was already 55% full for clubs presenting at Cold Wars 2006.
- Staff room usage needs to be limited for the Painting Program. Basic question was discussed of whether the Painting Program is a service provided by HMGS or if it's a series of events (similar to games) presented at HMGS conventions.

Fred Hubig advised the Board that Heather Blush, the Painting Program coordinator, is developing an HMGS Miniatures Gaming Beginner's Package upon which she will report at Cold Wars 2006.

- The Show Room is unavailable at Cold Wars 2006.
- There will be a large Flames of War presence.
- Discussed aisle width requirements in the gaming areas, especially as regards Fire Code requirements
  - Fred Haub took tasking to get official/legal information on this.

Jim Birdseye asked about advertising in the Program book and proposed getting sponsorships for the printing, e.g. somebody like Coca-Cola. He will investigate and will report to the Board no later than its December 4, 2005 meeting.



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Jim Birdseye also proposed photo e-mail advertisements and will report to the Board on this at its December 4, 2005 meeting.

James Mattes departed the meeting at 9:11 am.

Jim Birdseye suggested production of flyers for distribution in the locality of a convention, inviting the locals to the convention.

James Mattes returned to the meeting at 9:20 am.

### Promotions:

James Mattes reported:

- Cold Wars 2006 flyers will be distributed at Fall In 2005. There are errors in the flyer but as the purpose is promotions-only (i.e. minimal registrations accrue from it) it'll be distributed as-is due to the costs to revise and mail.
- The glossy convention-advertising, to the entire mailing list newsletter will go out in January 2006.
- The PEL deadline for Cold Wars 2006 will happen in mid-January 2006.
- The Cold Wars 2006 website will be operational on 13 November 2005.

Fred Haub advised the Board that all registration forms need to be amended for credit card usage to include space and a request for the billing address and the card-holder's name.

Pete noted that it must be made very clear that any public utterances by Directors must make very clear whether the utterance is official (i.e. the Word of the Board) or personal (e.g. Bill's \$.02). The membership, in the absence of said clarification, generally assumes that when a Director speaks, the Board speaks...

Amy departed the meeting at 9:30 am.

James Mattes and Curtis departed the meeting at 9:31 am.

### Historicon 2006 Report:

Bob:

- Described theme: Wars in Southwest Asia (Jim Birdseye recommended inclusion of Southeast Asia)
- Reported that website will go up within next couple of weeks
- Distributed Historicon 2006 logo to Directors (copy retained by James Curtis)
- Will discuss budget at December 4, 2005 Board meeting
- Asked for a GM database.

Jim Birdseye and Walt departed the meeting at 9:37 am.

- Registration will be in the TV alcove off the bar.

Pete related to Bob the Board's meeting with Eric Turner earlier in the meeting.

Bob confirmed that tournaments would remain in the Lampeter room but noted that due to space constraints, some changes in layout would be necessary.

Bob asked, in the interest of clear and consistent information sharing, that Directors say **nothing** about Historicon 2006 specifics without clearing things with him.

Bob and Neil departed the meeting at 9:45 am.



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**Pete made and Fred Hubig seconded a motion to enter Executive Session.**

The motion failed.

Pete advised the Board that he wanted to resume the duties of VP for Communications and discussed both that position and the HMGS Issues Forum Yahoo Group.

**Pete made and Fred Hubig seconded a motion to enter Executive Session.**

The motion passed unanimously by those Directors present.

Executive Session was entered at 10:05 am and was exited at 10:10 am.

Pete announced the award of the Fall In 2005 Battle Star to Mitch Osborne for his work with the Convention Program Book.

**Bill made and Pete seconded a motion to adjourn.**

Passed unanimously by those Directors present.

The meeting adjourned at 10:12 am.

APPROVED \_\_\_\_\_ DATE \_\_\_\_\_  
Fred Hubig, President

APPROVED \_\_\_\_\_ DATE \_\_\_\_\_  
Bill Rutherford, Secretary