



HMGS EAST

Eastern Chapter Historical Miniatures Gaming Society

Tax ID # 52-1463458

3/9/2008

Minutes of Meeting of Board of Directors on March 9, 2008

Call to Order

President Pete Panzeri called the meeting to order at 9:10 am in the Vista C room of the Lancaster Host, in Lancaster, PA.

Quorum

A quorum was established with the following Directors:

President Pete Panzeri
Executive Vice President and Vice President for Convention Operations John Drye
Treasurer Dudley Garidel
Vice President for Outreach Mike Pierce
Vice President for Education Don Manser
Vice President for Communications Heather Blush
Secretary Bill Rutherford

Also present was:

Cold Wars 2008 Director Frank Preziosa

Cold Wars 2008

Frank Preziosa reported on the progress of the convention.

The Board concurred with Frank Preziosa's proposal to do a second run of Cold Wars 2008 t-shirts, as the original run sold out early in the convention and there was adequate demand for more shirts to make the second run practical.

Frank Preziosa left the meeting.

Convention Operations

Mike Pierce accepted Board tasking to draft a letter of introduction to the HMGS vendor community and to report to the Board on it NLT its next meeting.

Frank Preziosa accepted Board tasking to coordinate an effort to validate and redesign the Vendor layout diagrams and to report to the Board NLT its next off-site meeting.

Pete Panzeri accepted Board tasking to provide the Origins vendor hall template to the Board NLT its next off-site meeting.

John Drye accepted Board tasking to provide HMGS written policies and procedures addressing vendor operations to the Board NLT its next meeting.

John Drye accepted Board tasking to provide HMGS written policies and procedures addressing staff operations to the Board NLT its next meeting.

John Drye accepted Board tasking to confirm with the Lancaster Host its legal compliance regarding on-site emergency lighting and to report to the Board NLT its next meeting.

The Board reviewed the Lancaster Host Principle POCs memo.

Approval of Minutes



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Bill Rutherford accepted Board tasking to develop a HMGS Meeting Minutes SOP NLT the next Board meeting.

Bill Rutherford made and Mike Pierce seconded a motion to accept the minutes of the 12 Jan 08 Board meeting as amended at this meeting.

The motion passed by unanimous consent of the Directors present.

Bill Rutherford made and John Drye seconded a motion to approve the minutes of the 17 Feb 08 Board teleconference as amended at this meeting.

The motion passed by unanimous consent of the Directors present.

Newsletter

Heather Blush reported on the status of the current HMGS East newsletter.

Heather Blush accepted Board tasking to provide a PDF copy of the newsletter to the Board NLT 11 Mar 08.

The Directors present accepted Board tasking to confirm to Pete Panzeri their concurrence with mailing the current newsletter NLT 48 hours after receiving the PDF file from Heather Blush.

Pete Panzeri reported on his efforts to acquire the services of a newsletter editor for the next issue.

Events Awards

Pete Panzeri reported on events awards at Cold Wars 2008.

Board Task List

Pete Panzeri accepted Board tasking to provide each Director his or her tasks from the task list NLT 16 Mar 08.

2008 HMGS East Board Elections

Pete Panzeri reported that 2008 HMGS East Election Manager James Curtis is ready to begin.

Bill Rutherford accepted Board tasking to contact James Curtis to set the HMGS East membership date of record NLT 12 Mar 08.

Mike Pierce accepted Board appointment to be the Board liaison to the 2008 HMGS East Election Committee.

Convention Operations

John Drye reported on his meeting with the Lancaster Host representative regarding HMGS East conventions.

John Drye accepted Board tasking to coordinate a meeting with Lancaster Host representatives for contract negotiations NLT 15 May 08.

Pete Panzeri accepted Board tasking to query the HMGS East membership for donations of office space and equipment storage space.



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Bill Rutherford accepted Board tasking to research climate-controlled storage facilities in the Lancaster, PA, region, and to report to the Board NLT its next meeting.

Scheduling of Next Board Meeting

The next Board meeting will be a teleconference at 7 pm Eastern Time on 30 Mar 08.

Mike Pierce made and Bill Rutherford seconded a motion to adjourn.

The motion passed by unanimous consent of the Directors present.

The meeting adjourned at 10:35 am

APPROVED _____ DATE _____
Pete Panzeri, President

APPROVED _____ DATE _____
Bill Rutherford, Secretary