



HMGS EAST

Eastern Chapter Historical Miniatures Gaming Society

Tax ID # 52-1463458

Minutes of Meeting of Board of Directors on September 23, 2006

Call to Order

President Pete Panzeri called the meeting to order at 9:05 am in the conference room of the Hampton Inn Baltimore/BWI Airport in Linthicum, MD.

A quorum was established with the following Directors present:

President Pete Panzeri
Executive Vice President Dan McDonagh
Treasurer James Curtis
Secretary Bill Rutherford
VP for Education Don Manser
VP for Outreach James Mattes
Director Fred Haub

Also present were:

Historicon 2006 Director Bob Giglio
Historicon 2006 Deputy Director Neil Brennan
Fall-In 2006 Webmaster and Director's Representative Jim Mcwee

Minutes

Pete Panzeri made and Bill Rutherford seconded a motion to table final approval of the minutes up through the 5/7/2006 minutes until 4pm, voting on them at that time.

Approved unanimously by those Directors present.

Convention Operations

Pete Panzeri proposed the following process for candidate review and Director selection:

1. Issue Call for Candidates
2. Identify Candidates
3. Review Candidate submissions
4. Interview Candidates
5. Select Director

Pete Panzeri made and James Curtis seconded a motion to set the Convention Director selection process as defined above.

Approved unanimously by those Directors present.

The Board discussed the candidates for the position of Fall-In 2007 Director. The Board interview Jim McWee as a possible Director for the Fall In convention.

Pete Panzeri made and James Mattes seconded a motion to go directly to Step 5, and select Jim McWee as Fall In's Director.

Approved unanimously by those Directors present.



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James Mattes made and James Curtis seconded a motion that the Board appoint Jim McWee the Fall-In Convention Director for Fall-In 2007 and 2008.

Approved unanimously by those Directors present.

James Mattes made and Dan McDonagh seconded a motion for the Board to confirm Bob Giglio as the Historicon 2007 Director.

Approved unanimously by those Directors present.

The Board discussed the candidates for the position of Cold Wars 2008 Director.

Bill Rutherford made and James Curtis seconded a motion to table selection of a Cold Wars 2008 Director until Fall-In 2006.

Approved unanimously by those Directors present.

The Board tasked Bill Rutherford to contact Ruth Torres and confirm her interest in being a candidate for the Cold Wars 2008 Directorship and will report back to the Board no later than 9/25/2006.

Fall-In 2006 Report

Jim Mcwee presented subject report on behalf of Convention Director Mike Pierce.

The Board tasked Jim Mcwee to obtain a registration count from the Registrar as of 10/9/2006 and to report that count to the Board.

Exhibitor registration incentives

The Board tasked James Mattes to contact Exhibitors, get web links from them, and provide them to the Fall-In 2006 Webmaster.

The Board tasked Jim Mcwee to post said links on the Fall-In 2006 website as soon as he receives them.

The Board tasked Jim Mcwee to incorporate an auto-reply feature for online registrations that will include Exhibitor links.

The Board tasked Pete Panzeri to provide a message for James Mattes to distribute regarding the appointment of Jim Mcwee as Fall-In 2007 Director.

- James Mattes will provide bullets for message to Pete Panzeri NLT 9/24/2006.
- Pete Panzeri will respond to James Mattes with message NLT 9/25/2006.

Convention Table Services Contract

Bob Giglio reported to the Board on his investigation of a multi-convention table services contract.

The Board tasked James Curtis and Pete Panzeri to prepare a draft RFP for table services to be provided to the Board NLT Fall-In 2006.



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The Board tasked [James Mattes and Jim Mcwee](#) to arrange an Exhibitor Sensing Session to take place at Fall-In 2006..

Childrens' Room

The Board tasked [Bob Giglio](#) to research local legal requirements for running a Children's Room (for Lancaster, PA) and to report to the Board NLT Fall-In 2006.

Convention Shirts

The Board tasked [Pete Panzeri](#) to explore options and vendors regarding convention polo shirts for convention management, the HMGS Board, and convention attendees, and to report to the Board NLT Fall-In 2006.

Annual Reports

Pete panzeri reported on annual Convention Operations, Exhibitors, after action reports numbers and trends for our conventions.

Tournament Locations at Historicon

The Board reviewed options for tournament locations And tasked [Don Manser, Duncan Adams, and Bob Giglio](#) to work on a tournament location proposal and to report to the Board NLT Fall-In 2006.

Historicon 2006 Report

[Bob Giglio](#) and [Neil Brennan](#) reported on Historicon 2006.

The Board tasked [Fred Haub](#) to report on his development of business requirements for an integrated convention registration system NLT Fall-In 2006.

Historicon 2006 Events Manager [Duncan Adams](#) arrived at noon.

Conflict of Interest / Ethics Statements

All Directors submitted HMGS Ethics Statements and were tasked with submitting documentation of their outside interests in writing.

Historicon 2006 Events Report

[Duncan Adams](#) gave the Board a Powerpoint presentation on events registration for Historicon 2006.

Grant Request

James Mattes made and Bill Rutherford seconded a motion to allocate the Council of Five Nations up to \$1000 to support their convention in October 2006, to be based on their submission of the appropriate expense documents.

Approved unanimously by those Directors present.

Affiliated Clubs

The Board tasked [James Mattes](#) to provide draft Affiliated Clubs criteria to the Board NLT Fall-In 2006.

Issues for Referral to a Maryland Non-Profit Attorney



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The Board tasked Pete Panzeri to e-mail the Board the legal issues that he plans to refer, NLT 9/25/2006.

Corporate Referendum

Bill Rutherford made and James Mattes seconded a motion that the referendum mandated by the 2006 Annual Meeting of Members on 7/22/2006 be mailed via 1st class mail.

James Curtis made and Fred Haub seconded a motion to table the motion until Dan McDonagh has cost data on the various mailing methods, NLT 10/18/2006.

The motion to table passed with a vote of 5 – 2 with Pete Panzeri, Dan McDonagh, James Curtis, Don Manser, and Fred Haub voting in favor James Mattes and Bill Rutherford voting against.

The Board tasked [Bill Rutherford](#) to provide the referendum items to Pete Panzeri in writing ASAP after the meeting.

Pete Panzeri appointed a Referendum Committee to be chaired by James Mattes and with Dan McDonagh, Bill Rutherford, and from two to four HMGS members as committee members.

Minutes

James Mattes made and James Curtis seconded a motion to accept the 12/4/2005 minutes as amended.

The motion passed 4 – 3 with Don Manser, Bill Rutherford, and Fred Haub abstaining.

Bill Rutherford made and James Mattes seconded a motion to accept the 7/20/2006 minutes as amended.

Approved unanimously by those Directors present.

Bill Rutherford made and Don Manser seconded a motion to accept the 7/22/2006 minutes taken at the 8:00 a.m. meeting.

Approved unanimously by those Directors present.

Bill Rutherford made and James Mattes seconded a motion to accept the 7/22/2006 minutes taken at the 7:00 p.m. meeting.

Approved unanimously by those Directors present.

Bill Rutherford, Don Manser, and Fred Haub departed the meeting at 5:05pm.

James Mattes made and James Curtis seconded a motion to adjourn.

Passed by unanimous consent of the Directors present.

The meeting adjourned at 5:06pm.



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APPROVED _____ DATE _____
Pete Panzeri, President

APPROVED _____ DATE _____
Bill Rutherford, Secretary



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Attachment 1: Rilieghs Table Services Proposal

[Omitted]