



HMGS EAST

Eastern Chapter Historical Miniatures Gaming Society

Tax ID # 52-1463458

Minutes of Meeting of Board of Directors April 7, 2005

Call to Order

President Fred Hubig convened the meeting at 4:10 pm on April 7, 2005 in the Board Meeting Room of the Lancaster Host Resort.

Determination of Quorum

A quorum was established, with the following Directors and officers present:

- President Fred Hubig
- Executive Vice President Del Stover
- Vice President for Marketing James Mattes
- Vice President for Communications & Outreach Peter Panzeri
- Director James Curtis
- Secretary and Vice President for Member Services Bill Rutherford

Introductory Remarks

Fred Hubig welcomed everybody to the meeting.

Approval of Minutes

Draft minutes from 11/14/04 and 12/18/04 were discussed and passed as amended by unanimous consent.

Draft minutes from the 3/13/05 Board meeting were distributed to the Directors present for review before being discussed on 4/10/05. Bill will provide a copy to Director Rick Egtvedt upon his arrival at the convention.

Article VIII of the Articles of Incorporation

This article and its relationship to the 2002 Corporation-wide referendum that mandated membership ratification of Board-initiated bylaws changes was discussed. Fred appointed a Temporary Articles Committee to be chaired by James Curtis, with Del and Bill as members. This committee will report on Article VIII at the Board's next off-site meeting.

Bill was asked to announce the formation of the committee at the General Membership Meeting on April 9.

KSG FY2005 Contract

Fred presented the subject contract to the Board for its information.

Newsletter Review

Pete presented his newsletter strategy to the Board, tracing the development of the new format.

Bill left the meeting at 6:25 pm.

The VP for Communications & Outreach will have oversight of the newsletter. The Editors will be mainly involved in the production of the newsletter.

Pete reported to the BoD that an "After Action Review" (AAR) focused Newsletter was perhaps a more cost-effective promotions tool than a pure Pre-convention or PEL (preliminary events listing) focused Newsletter because the pre-convention promotions becomes outdated as a promotional tool the day the convention starts. On the other hand, an AAR-focused newsletter provides a review of the past convention that can be referred back to as often as desired.

He proposed that the first newsletter to appear after a convention be an AAR of that convention as well as providing promotional information on the next upcoming convention.



HMGS EAST

Eastern Chapter Historical Miniatures Gaming Society

Tax ID # 52-1463458

Bill asked about additional costs incurred by including the membership card in the post-convention newsletter.

Electronic newsletter distribution was discussed, as was the need to rigorously collect member e-mail addresses in order to facilitate electronic distribution.

Pete made and James Curtis seconded a motion that the next two issues of the newsletter be contracted to Legio X for a total cost not to exceed \$14,000.

The motion passed unanimously by the Directors present (i.e., 6 – 0).

James Mattes and Pete will provide an updated newsletter timeline for the next two issues no later than the next off-site Board meeting.

Pete made and Fred seconded a motion that Bob & Cleo Liebl be the Newsletter Editors.

Motion tabled by unanimous consent.

Pete distributed GAMA tradeshow materials to the Directors for their review.

Convention Themes

James Mattes presented the themes for the next three conventions:

- Historicon 2005: Wooden Ships and Iron Men
- Fall In 2005: Sunset of the Confederacy
- Cold Wars 2006: The Rise and Fall of Rome

HMGS Election Procedure

Pete presented the elections procedure he first described at the March 13 Board meeting. Revised copy is at Attachment 1.

[Pete: Please provide electronic copy. The present attachment is the one you pen-and-inked; if you provide electronic copy I'll update it with your changes...]

Pete made and James Mattes seconded a motion to adopt as Board Policy the three recommendations made, as amended, in the attachment.

Passed unanimously by the Directors present (i.e., 6 – 0).

Historicon 2005 Status

John Drye arrived at the meeting at 7:45 pm and briefed the Board on Historicon 2005:

- The website is up.
- There will be a marketing exchange with the Origins 2005 staff.
- Staff selection is under way.

Candidates to fill staff positions were discussed.

John departed the meeting at 8:00 pm.

Fall In Management Proposal

A presentation was made to the Board regarding a proposal for the management of the Fall In convention, discussing:



Eastern Chapter Historical Miniatures Gaming Society

Tax ID # 52-1463458

HMGS EAST

- Aims and goals of a convention
- Current method of managing HMGS conventions
- A proposal for a new way of managing one of HMGS' conventions, likely Fall In.

At 9:25 pm the presenters departed the meeting.

Fred appointed a temporary Convention Management Committee chaired by himself, with Del and Pete serving on it, to further examine the proposal and to report back to the Board. Fred will present the proposal at the General Membership Meeting on April 9.

Fred made and Pete seconded a motion to adjourn.

Passed unanimously by those Directors present (i.e., 6 – 0).

The meeting adjourned at 9:35 pm.

APPROVED _____ DATE _____
Fred Hubig, President

APPROVED _____ DATE _____
Bill Rutherford, Secretary



HMGS EAST

Eastern Chapter Historical Miniatures Gaming Society

Tax ID # 52-1463458

Attachment 1: Proposed Amendments to the 2005 Board Elections Process

HMGS EAST BoD ELECTION REVIEW

I FIND THE CURRENT PROCEDURES ADEQUATE IN ALL CATEGORIES EXCEPT THE FOLLOWING 3 ISSUES, and URGE THE BoD TO IMPLEMENT THE FOLLOWING CHANGES:

1. **ISSUE:** ELECTION OVERSIGHT

DISCUSSION: BoD needs to supervise the election but allow a team of mutually agreed outsiders to monitor KEY election procedures.

RECOMMENDATION: A BoD Election Committee (President, Secretary and/or BoD member not running Election Designate) work to select a BoD-appointed (and LOCAL) "Election inspection Committee" of 3 unanimously agreed upon HMGS East members to oversee all list control, ballot production, counting of ballots, and confirm vote authenticity.

2. **ISSUE:** DUPLICATION OF BALLOTS

DISCUSSION: WITH ONE BALLOT COPY AND EVEN AN OLD MEMBERSHIP LIST, ANYONE CAN DUPLICATE AND SUBMIT BALLOTS TO THE COUNTING AGENT. ADDING MEMBERSHIP NUMBERS DOES CUT THAT DOWN FROM "ANYONE" TO THE 20-30 PEOPLE WHO HAVE GOTTEN MORE RECENT LIST COPIES OR CONVENTION REGISTRATION STAFF, ETC.

RECOMMENDATION: BoD Committee (President, Secretary and Election Designate) Generates a random sequence number for each member for an "Election Member List") ONLY Labels with these matching numbers will be counted. Election Oversight Committee reviews this.

2. **ISSUE:** COUNTING OF BALLOTS:

DISCUSSION: A paid Accountant can count ballots honestly, but cannot easily determine the validity or authenticity of them. An Election Oversight Committee of HMGS members is better suited.

RECOMMENDATION: If contested the Election Inspection Committee must be present to count the ballots, and will ALSO inspect and/or "spot-check" as they deem appropriate to confirm vote authenticity.

3. **CONCLUSION:** Once the Election Inspection Committee and the BoD Election Committee are satisfied, they can validate the election results. Any disagreements will be discussed and voted on by the entire BoD. These three simple steps are cost-free, and allow all parties to fully validate HMGS East BoD election results.

Pete Panzeri